



North East Tenants Residents
and Landlords Together

DRAFT MINUTES

Meeting held on Thursday 06 March 2025
at 11.00 a.m. (Hybrid)

Meeting Chair – John Duncan

Minute Taker – Rebecca Irons

Name	Initials	Position	Landlord
Present:			
Catherine Coutts	CC	Joint Chair	Castlehill HA
Katie Taylor	KT	Joint Chair	Grampian HA
Samantha Hough	SH	Treasurer	Langstane HA
Rebecca Irons	RI	Secretary	Moray Council
Aelex Whitelaw	AW	Staff	Aberdeenshire Council
Carol Hannaford	CHd	Staff	Aberdeen City Council
Claire Hancox	CHx	Staff	Aberdeenshire Council
John Duncan	JD	Resident	Aberdeen City Council
Martin McCathie	MM	Tenant	Aberdeenshire Council

Apologies:

Colin Stewart	CS	Tenant	Castlehill HA
Doreen Ripoll	DR	Tenant	Osprey HA
Kevin Hutchens	KH	Tenant	Langstane HA
Kirsty Ngala	KN	Tenant	Aberdeenshire Council
Leisha Bishop	LB	Staff	Osprey HA
Mary Morrison	MM	Tenant	Aberdeenshire Council
Rebecca Blackwood	RB	Tenant	Langstane HA

Absent:

Fay Morrison	FM	Tenant	Aberdeen City Council
Lewis McGill	LM	Tenant	Aberdeen City Council
Sandra Cunliffe	SC	Tenant	Langstane HA

	AGENDA ITEMS	ACTION
1	Welcome, Apologies and Declarations of interest JD nominated as today's meeting Chair. Apologies noted as above.	XX
2	Previous minutes approval Minutes from meeting on 23 January 2025 were approved by CC and seconded by RI.	ALL
3	Matters arising No matters arising.	ALL
4	Treasurers Report <ul style="list-style-type: none"> Opening balance as of 06 March 2025 - £1709.24 Income – £0.00 Expenditure - £25.20 (January meeting refreshments) 	SH
5	Website & Basecamp updates & training Discussion about updating the website. RI has added a post to the admin site about Moray's Local Housing Strategy (LHS). CC clarified that RI can post direct to the live site and does not have to post to the admin site first. CC reminded members about providing website content for posts on a rolling basis to keep it fresh. The Chair of OTRA David Haldane, has sadly died and his name will need to be removed by CS from Basecamp.	CS, CC, RI & KT
6	Training, study visits and conferences <ul style="list-style-type: none"> SH will email Elaine Scoular about whether TPAS can provide coach travel to their conference, 20-22 June. Details of a community engagement toolkit on Basecamp. Free training sessions also available and open to Aberdeenshire, Aberdeen and Moray. CH will invite Equalities team from Aberdeen City Council to the next meeting to provide Equalities training. 	SH & CH
7	Events Aberdeen 1. Tall Ships Event	ALL

- Discussion on the suitability of the Tall Ships event in terms of NETRALT resources and capacity.
- Event setup begins at 5am.
- Access considerations include the Low Emission Zone (LEZ).
- Stall cost is £100 plus VAT, with a charity requirement.
- Conclusion: The event is not suitable for a NETRALT stall.

2. Highland Games

- Event Date: Sunday, 15 June.
- Deadline for booking a stall: 28 March.
- Four wristbands provided; additional wristbands need to be requested at the time of booking.
- Discussion on whether the Highland Games are the right event and audience for the group.
- Conclusion: The group decided not to proceed with booking a stall.

3. Bon Accord Event

- Feedback from CH and SH: The event is worthwhile and centrally located, with attendees benefiting from participation.
- Interest in incorporating housing into the health hub.
- A locker is available for storing materials.
- Booking options: Rolling basis or a set day and time.
- CC, CH, and AW are willing to staff a stall.
- Decision: The group agreed to try a monthly slot on Wednesdays from 10am to 2pm.
- CH has shared the March availability programme with SH, KT, and CC, which can also be shared with tenants.
- Action: Members to note their availability on Basecamp.

4. Tillydrone Gala Day

- CH has booked a stall for the Tillydrone Gala Day.
- Event Date: Saturday, 28 June, from 11am to 2pm.
- Location: Aberdeen Lads Club.

Aberdeenshire

1. Cash First, Human Rights and Dignity Workshop

- Event Date: Tuesday, 25 March at Woodhill House.

	<ul style="list-style-type: none"> Organisers are keen for RSLs from Aberdeenshire, Aberdeen and Moray to attend. CH has arranged for a NETRALT stall, which requires coverage before the event and during lunch. <p>Moray</p> <p>1. Pride in Moray</p> <ul style="list-style-type: none"> Event Date: Saturday, 9 August in Elgin. RI will book a stall once bookings open and is happy to share the stall with NETRALT. <p>2. Conversation Café, Forres</p> <ul style="list-style-type: none"> RI has added venue details and potential dates to Basecamp for relevant members to confirm their availability. <p>General</p> <ul style="list-style-type: none"> KT suggested using a spreadsheet on Basecamp for members to record their availability for different events. 	
8	<p>Promotional items</p> <p>SH suggested using existing NETRALT poster with Blackwood removed. KT will amend.</p>	KT
9	<p>2025 projects</p> <p>No updates, tenant input required as tenant-led projects. Agreed to carry forward to next meeting.</p>	ALL
10	<p>Tenants Together (Scotland) update</p> <p>No update as CS not present.</p>	CS
11	<p>Tenant & Resident updates</p> <p>No updates from JD or MM.</p>	T&R
12	<p>Landlord updates</p> <p>Aberdeenshire Council</p> <p>Scrutiny</p> <p>TPAS associate, Tony Kelly, facilitated a session including tenants, officers and housing management in a face-to-face session to kick off</p>	S

the next scrutiny work to be undertaken by our Tenant Assessment Group (TAG). Topic yet to be decided.

Engagement

We have been on a drive recently to increase our TP engagement and have managed to increase membership of our Facebook page by 61.

Wellbeing Festival

TP are planning holding an event in Fraserburgh Service Point during the month of May.

Transport

A Transport Project Proposal has been approved by Aberdeenshire Council for Enhanced Access to Rural Transport and Essential Services & Signposting. This is a 2 year pilot project which will be focused in the West side of the Banff & Buchan area and the funding of £99,892.96 which will come from the Banff & Buchan Area Rural Poverty Fund will be used to look at transport support needs and crisis (welfare) support.

Registered Tenant Groups

We attended 2 RTO meetings this month and one of them talked about their popular “repair café” which they are about to expand to a pensioners coffee evening (in a 2nd room in the same building at the same time). This would be held once a month and we thought that both facilities were worth mentioning to NETRALT. If anyone would like any more details on this, get in touch with us.

Place Based Strategy

Housing/TP officers are involved in consultation exercises which kicked off in Turriff at the end of February.

Community Planning

There is rising interest in having more community gardens and spaces for growing food & other plants in the Banff area and Com Planning are currently looking at 3 possible open spaces for this. TP officers have been working with their CPOs in relation to what is going on in Community Planning and Place Based Strategy.

Langstane

- Rent increase of 3.9% approved.

- New Director of Housing has been appointed. Anne Jenkins will start with the Association in mid-April and was formerly working with Blackwood.
- Currently recruiting for new Director of Property as Marcie Balance is leaving – date TBC.
- Recruitment has been completed for a new estates assistant after Scott Thow leaves on 14 March to join Osprey as their Asset Management Officer.
- Harper Macleod gifted 15 Chromebooks to the Association with eight going to scrutiny group. PR piece released on 11/12 February.
- New scrutiny group webpage live – promoted on Facebook and will be featured in summer news.
- Working on 2025 edition of financial newsletter which continues to be a digital only document.
- Will be launching a new 'Moray News' insert to the summer newsletter to further promote engagement in Moray.

Moray Council

- Survey launched to gather views on the development of a new Local Housing Strategy 2025-2030 for Moray. All Moray residents are encouraged to take part in the short survey which is anonymous. The survey can be accessed at www.surveymonkey.com/r/TDTCQZ8
- A new printing contract has been awarded for the Tenants' Voice newsletter with the design work moving in-house. An inception meeting was held for the newly formed Tenant Editorial Panel in February. The group discussed design and content ideas for the summer issue.
- 6% Rent increase approved by full Council on 26 February.
- We've started loaning digital equipment to Tenant Forum office bearers to enable them to carry out their roles. Equipment loaned is based on individual needs.
- Tenant Forum Office bearer training arranged for Friday 7 March
- MC currently exploring options for a new Council-wide digital engagement platform which will be used for consultation across all services.

Aberdeen City

- CH has posted details of 4 current consultations, including Local Housing Strategy and 6 consultation sessions to Basecamp.

	Castlehill <ul style="list-style-type: none"> • HomeMaster to go live in April. • My Home tenants portal - Tailored communications based on generational groups are being finalised – two ‘pebbling’ emails followed by invitation for selected tenants to be part of soft launch feedback group. Soft launch comms to start 8 April. • "Digital Switchover - Your Home, Your Choice" project progressing well with 4 scheme visits completed and 17 to go. Positive feedback from tenants, who feel that our presentations have improved their understanding of what the digital switchover means for them and their choices with digital alarms. 	
13	AOCB Agenda setting meeting Thursday 3 April 11 am. CC is not able to attend.	ALL
	Date of next meeting 17 April 2025 at 11am- Venue tbc and via Zoom.	

Date	17/04/25
Proposed	SH
Seconded	RI