



**North East Tenants Residents
and Landlords Together**

Minute

Annual General Meeting on 17 May 2018

Chairperson: Carol Hannaford, Aberdeen City Council

Minutes: Catherine Coutts, Castlehill Housing Association

Location: Hebron Evangelical Church, Summer Street, Aberdeen

Attendance: Aberdeen City Council	John Duncan Norma Groves Paul McMenemy Fay Morrison Pearl Smart Carol Hannaford (staff)
Aberdeenshire Council	Ruth Fraser Carol Tytler Sandy Allan (staff) Jill Harmer (staff) Claire Hancox (staff) Carol Tytler Ruth Fraser
Castlehill Housing Association	Colin Stewart Celia Tremain Ken Willox Catherine Coutts (staff)
Grampian Housing Association	Ian Duncan (staff)
Langstane Housing Association	Samantha Hough (staff)

1. Welcome and Apologies

Carol welcomed everyone to the AGM. Apologies were given for Michael Allan of Cairn Housing Association, Leonora Montgomery of Aberdeen City Council, staff from Moray Council.

2. Approval of AGM Minute of 12 May 2017

Proposed by Norma Groves

Seconded by Colin Stewart

3. Matters Arising

No matters arising.

4. Chairperson's Annual Report

Carol provided the group with her annual report as stated below.

"It is hard to believe that NETRALT was born on 27 June 2011 – 7 years ago and still going strong as well as being recognised all over Scotland as best practise. We have achieved so much over the years and this year was no different.

We had two events this year – neither were the most successful – firstly the Housing Day Event in Sept in the Town House where you needed a boat to get there as the rain continued all day but the opportunities to network were there and we did have a few tenants who braved the conditions.

Secondly, we had our first House Party at Woodhill House in Nov – the day everything else was happening in the city including the freedom of the city to Dennis Law. We just could not compete with that also I think we chose one of the coldest days going. I think we have learnt a few lessons but that is what life is all about learning from your mistakes. At least we can say we had Kevin Stewart MSP Housing Minister as our guest of honour

On a more positive note we had a bus trip to Dundee to see the brand-new Blackwood Homes – I think we all came away very impressed with the use of technology – just a pity we did not see the washing machine which washes dries and folds – a few of us would have had one Thank you to Anne and her team for organising the visit and to Ruth for getting the bus

We saw NETRALT go live on Basecamp and I think we are all getting more confident in using this – thank you goes to Colin for setting this up – he still has hair given the number of teething issues he faced trying to get everyone on board – and all the explaining he had to do but we got there. Thank you also to Colin for supporting the web page and this year I hope to get more things on it – I say that every year but guess I am just a dinosaur at heart!

NETRALT was asked by TPAS to host a Housing, Health and well-being Event which is progressing well and lots of networking has taken place – just need TPAS to do the facilitating – joking Must say it is good to be involved and thank you to Ian for being a great secretary and for Jayne for leading the sub group also to Hayley for stepping in at short notice due to Jayne being off sick – we wish her well

We had our Christmas Meal this year and thank you to Katy for organising this annual event – I did not make it this year – I did have a good excuse as I was on a plane to New York – but the feed back was everyone had a great time

I would just like to say for me the highlight of this year was the Mystery Shopping Project and report which is what Tenant Participation is about – tenants and residents doing things themselves. I would like to thank all the participants in this project – a tremendous first attempt and I can feel an award looming I would also like to add this is a first attempt and there are a number of lessons we all have learnt from this first project – that is what it is all about – how can we make it better and what lessons can we learn – the most important one being that as a tenant resident or landlord we need to keep working together – speaking to each other and recognising that we are all entitled to have a say – there are no right or wrong answers.

I would like to close now by thanking Catherine and Sandy for their respective roles as Secretary and Treasurer of the group and for all the support they have given me. Thank you to the Landlord Members who have come and gone throughout the year- to Katy on the birth of her daughter and to Ian who

covered Katy's maternity leave. To Angela – a founder member who left the group. The biggest sorrow NETRALT has had was the sudden death of Alan as well as the death of Len – it was very hard to believe and was not a good start to 2018 but glad to hear Castlehill is to remember Alan – a passionate believer in TP who saw himself as a critical friend!

Lastly as always, my biggest thanks go to all the tenant and resident members of NETRALT who give up their time as volunteers to attend our events, study visits and meetings – you are all amazing and without you TP in the North East would be a lot poorer – Thank you”

5. Treasurer's Financial Report

Sandy Allan provided a financial report (see separate document).

6. Appointment of Office Bearers 2018-19

It was suggested that if a landlord staff member is an office bearer, the vice position should be held by a tenant from a different landlord. The exception to this is Treasurer, as a staff member will take over from Sandy next year. The following office bearer appointments were made.

Chairperson:	Carol Hannaford, Aberdeen City Council
Vice Chairperson:	Ruth Fraser, Aberdeenshire TPPT
Secretary:	Catherine Coutts, Castlehill Housing Association
Vice Secretary:	Carol Tytler, Aberdeenshire TPPT
Treasurer:	Sandy Allan, Aberdeenshire Council
Vice Treasurer:	Samantha Hough, Langstane Housing Association

7. Membership fees for 2018-19

It was agreed to keep the same rate of membership fees for the coming year.

Up to 500 units	£50
501 to 2000 units	£100
2001 to 10,000 units	£150
Over 10,001 units	£250

8. Appointment of bank signatories

It was agreed to keep the same signatories as the previous year:
Carol Hannaford, Sandy Allan, Catherine Coutts and Claire Hancox

9. Auditing arrangements

Castlehill Housing Association will audit the books on receipt from Cairn and Aberdeenshire Council.

10. Dates and venues of future meetings

After discussion, it was decided to revert to different venues as follows:

28 June: Langstane Housing Association
16 Aug: Aberdeenshire Council
27 Sept: Aberdeen City Council
8 Nov: Blackwood
7 Dec: Grampian Housing Association

It was agreed that tenants will continue to chair meetings and staff will minute.

11. AOCB

Thanks were given to Carol for her hard work and enthusiasm as Chair throughout the year.

The AGM closed at 11:35am.